HIGHLAND COUNTY BOARD OF DD

APRIL 16, 2024

6:00 PM REGULAR BOARD MEETING

LOCATION: Highland County Board of DD

The Highland County Board of Developmental Disabilities met in a regular session at 6:03 pm, Tuesday, April 16, 2024 at the Highland County Board of Developmental Disabilities. Board Members Present: Paul Pence, Jenny Penn, Cheryl Lyle, Matthew Roberts, Kim Adams and Elizabeth Fryman. Absent: Michael Richards

Others present were Larry Gray, Superintendent, Sherry Burns, Ex. Admin. Assistant, Kelli Williamson, SSA Director, Lori Moore, Business Director, Elizabeth Brennfleck, HR Director, Bret Malone, Assistant Superintendent and Phil Loudin, Operations Manager

**ROLL CALL:** Paul Pence, present; Jenny Penn, present; Michael Richards absent; Matthew Roberts, present, Elizabeth Fryman, present, Kim Adams, present; Cheryl Lyle, present

**ADDITIONS TO AGENDA**: NA

**Reports:**

**The minutes of the** March 16, 2 024 Regular Board Meeting were reviewed and approved in a motion by Paul Pence seconded by Jenny Penn. Roll call. Motion carried.

**Roll Call: Paul Pence yea; Jenny Penn, yea; Cheryl Lyle, yea; Matthew Roberts, yea; Kim Adams, abstain, Elizabeth Fryman, abstain**

**Transfers: None**

**New Vendors: Reeds Trailer Sales**

Paul Pence made a motion to accept the new vendor, seconded by Matthew Roberts.

Roll Call. Motion carried

**Roll Call: Paul Pence yea; Jenny Penn, yea; Cheryl Lyle, yea; Matthew Roberts, yea; Kim Adams, yea, Elizabeth Fryman, yea**

**Monthly expenditures for April 2024** were reviewed and approved in a motion by Kim Adams seconded by Paul Pence. Roll Call. All yea, motion carried.

**Roll Call: Paul Pence yea; Jenny Penn, yea; Cheryl Lyle, yea; Matthew Roberts, yea; Kim Adams, yea, Elizabeth Fryman, yea**

**Monthly expenditures for April Merchants 2024** were reviewed and approved in a motion by Jenny Penn seconded by Kim Adams. Roll call. Motion carried.

**Roll Call: Paul Pence abstain; Jenny Penn, yea; Cheryl Lyle, yea; Matthew Roberts, yea; Kim Adams, yea, Elizabeth Fryman, yea**

**SUPERINTENDENT REPORT:**

Board Training: It’s that time of the year. The DODD has released a series of training videos for board training that we will be sending out via email. Sherry sent the first video in March and will sending MUI power point that the board needs to review each year. These two trainings cover 2 hours of required training. We will then send out additional trainings in the coming months to finish the other 2 required hours. Everything will be done online. Statewide announcements ½ credit MUI 1 ½ credit Human Rights and Ethics, 1 credit and ½ credit will be chosen from DODD training sent out in June.

Housing: I will be meeting with Highland Housing Inc. to discuss further housing needs on Thursday of this week. We have a builder who will be building a duplex that Highland Housing will have an opportunity to buy. Community action has renewed the variance for Uhrig Street Duplex at their meeting on April 15. That project should start in the next couple weeks. The home in Leesburg is on schedule to be completed in May. They are planning an open house once completed.

**OLD BUSINESS:**

**Update on Early Intervention- Larry Gray**

The Ohio Department of Children and Youth is charged with promoting the efficient and effective delivery of services to Ohio’s more than 2.5 million children and their families to: • Serve children earlier, in their own homes to improve lifelong outcomes. • Measure outcomes to ensure programs are producing results for children and families. Efficiencies will be achieved by combining functions and programs from six different state agencies (Ohio Departments of Developmental Disabilities; Education; Health; Job and Family Services; Medicaid; and Mental Health and Addiction Services) to: • Reduce duplicative program regulations and requirements from across state government. • Streamline applications and eligibility. • Increasing overall administrative efficiency. The Department will place children at the core of its mission to promote positive, lifelong outcomes for all Ohio youth.

The programs under the direction of the new department are proposed to include but not limited to Prevention/Early Identification, Early Education, and Support. It will be fully operational by January 1, 2025.

A page of overall slides were presented to the board along with Highland EI Service Log for 2023.

**NEW BUSINESS:**

**Request to sell 2010 Bus #27 (white bus)- Phil Loudin**

We no longer need bus #27 and would like approval to either sell the bus on govdeals.com or gift it to a local agency.

Cheryl Lyle made a motion to allow the Operations Manager to either sell bus #27 on govdeals.com or gift to a local agency, seconded by Matthew Roberts. Roll Call. Motion carried

**Roll Call: Paul Pence yea; Jenny Penn, yea; Cheryl Lyle, yea; Matthew Roberts, yea; Kim Adams, yea, Elizabeth Fryman, yea**

**Update on school bus cameras- Phil Loudin**

American Buscame out to check the cameras on our buses and we found out they have not been formatted correctly and were not recording. They have been correctly formatted and we will be doing monthly checks to make sure they are recording properly.

**Behavioral Support Policy- Kelli Williamson**

The Highland County Board of Developmental Disabilities is committed to helping individuals who have intellectual and developmental disabilities form meaningful relationships.  At times, challenging behavior interferes with this endeavor.  The Highland Co. Bd. of DD oversees a wide range of person centered behavior support methods focused on teaching age-appropriate and socially acceptable behavior in a positive and supportive manner by the least restrictive means.  Restrictive measures are used only when necessary to keep people safe and always in conjunction with positive measures.

DODD updates rules on a 5 year rotation and as a result, Highland Co. Bd. of DD is proposing to update the Behavior Support Policy

Paul Pence made a motion to approve the Behavioral Support Policy as presented, seconded by Jenny Penn. Roll Call. Motion carried

**Roll Call: Paul Pence yea; Jenny Penn, yea; Cheryl Lyle, yea; Matthew Roberts, yea; Kim Adams, yea, Elizabeth Fryman, yea**

**EXECUTIVE SESSION:NA**

**Matthew Roberts made a motion to adjourn the Highland County Board Meeting, seconded by Kim Adams at 6:41 pm.**

Prepared by: Sherry Burns, Executive Administrative Assistant

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Elizabeth Fryman, Board President

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Cheryl Lyle, Recording Secretary